



NOTICE TO PROCEED

SEP 03 2023

PHILCOPY CORPORATION
U-2406 24/F Medical Plaza,
Ortigas Bldg., San Miguel Ave.,
San Antonio, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Kyocera Toner TK-5275K for ECOSYS M6630CIDN for Anti-Drug Abuse Council of Pasig under Purchase Request No. 100-23-06-1389, covered by Purchase Order No. 23-08-0530** has been duly approved.


You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: 
HAROLD VINCENT P. TULAUAN
Authorized Representative
PHILCOPY CORPORATION

Date: 09/08/23